

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION  
MINUTES OF TUESDAY OCTOBER 15, 2019**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, October 15, 2019 at the Great Meadows Middle School Cafeteria, Independence Township. The meeting was call to order at 7:00 PM by Lori Prymak-President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute was led by President Prymak.

**BOARD MEMBER OATH OF OFFICE**

Mr. Matthew Begley took the Oath of Office administered by Mark Toscano, Esq.

**ROLL CALL:**

**Present:**

Matthew Begley, Susan Cullen, Joe Mailloux, Ed O'Melia, Douglas Smith, Courtney Wenthen, Tim Koeller, William VonderHaar, Lori Prymak

**Absent:** None.

**Administration / Other:**

David C. Mango-Superintendent; Mr. Mark Toscano, Esq.-Comegno Law Group as Board Attorney, Debra Grigoletti-Director of Curriculum, Israel Mamolejos-Principal of GMMS and Michael Mai-Principal of GM Central, Kevin O'Leary-Director of Special Services.

Approximately 20 members of the public were present.

**Correspondence**

None

**Minutes**

Motion moved by Tim Koeller, seconded by Susan Cullen.  
To approve the minutes as presented for the meetings:

Discussion : Ms. Wenthen indicated the vote on item B-5 September 24<sup>th</sup> meeting incorrectly reflected her vote. She did not vote no.

Motion moved by Tim Koeller, seconded by Susan Cullen.  
To approve September 24, 2019 Regular Session minutes as amended.

Vote: Ayes-7; Nays-0. Abstention-2 (Lori Prymak & Matthew Begley). Motion Carried.

**Committee Reports:** The following members summarized their committee reports:

Ed O'Melia : Education/Governance In lieu of meeting an written update was received and shared.  
In addition, instruction for accessing curriculum on-line was distributed.

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Susan Cullen: Human Resources Reported the committee continued review of job descriptions. Committee discussed retirements and potential staff considerations for ensuing budget.

Tim Koeller: Operations Committee . The following topics were listed:

- Possible sharing of costs for OEM for Liberty site.
- Possible change of policy or specifications to allow drivers to bring children on bus.
- Rebidding of elementary routes by direction of ECS increased cost of \$175,000.
- Looking to compare cost/services of Lens 2 & Lens 3 security program.
- Lens implementation timing, proposal targeted for November meeting.

William VonderHaar indicated the Governance did not meet.

**Superintendent's Report**

The Superintendent provided the Board and Public with an update on various topics:

- ✓ Presentation and recognition of the September & October Students of the Month .
- ✓ Transportation procedures for student drop off and pick up. Establish guidelines to ensure safety of students.

**Public Comment (Agenda Items)**

- Rick Gesumaria - Lens Program : version 2 or 3 estimated cost \$110,000.
- Allison Demarco – Retirement of staff. Hope new employee has opportunity come in and shadow current staff.
- Giles Stuber - Inquiry if C-5 includes approval of revised curriculum for mental health.
- Allison Demarco- Inquiry when posting of vacancies will occur.

**Close of Public Comment**

**Action Items**

Motion moved by Prymak, seconded by Cullen

Upon the recommendation of the Superintendent, to approve

Section A-Operations items A-1 through A-12;

Section B- Human Resources items B-through B-10

Section C – Education/Governance items C-1 through C-6

**Discussion:**

Inquiries in reference to following agenda items:

Item A9 – Liberty School cost ; Middle School Cost ; Fencing

Item B10 – Significance of bolded names

Item C4 – Nursing services plan updated?

Pay rate for substitute nurses is \$125, possible increase.

**Roll Call Vote Summary**

Susan Cullen-aye ; Joe Mailloux-aye; Ed O'Melia-aye; Douglas Smith-aye (except abstention on C2);

William VonderHaar-aye; Courtney Wenthen-aye; Tim Koeller- aye;Prymak-aye and Begley-abstention.

Motions carried (ayes-8; nays-0; abstentions-1),

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Except C-2 - vote: ayes-7; nays-0; abstention 2 (Begley & Smith), motion carried.

**SECTION A**

A-1 Approval of Check Register – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list as follows:

Payroll & Emp Benefits	August	September	\$1,320,910.61
Interim Bill List-Replacement	Ck #54353&;54354		\$ 3.136.77
October Bill List Check # 54355 –54432			\$1,081,879.32

ATTACHMENT A-1

A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED  
None at this time.

A-3 Approval of Financial Reports – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the Secretary and Treasurer Reports (BSR & TSM) for the month of August 2019. ATTACHMENT A-3

A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of August 31, 2019, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2019\_20 school year.

ATTACHMENT A-3

A-5 Approval of Transfers – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers as listed for September 2019 in the amount of \$55,000. ATTACHMENT A-5

A-6 Approval of Facility Use Report – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the attached anticipated facility use report subsequent to appropriate building level approval as needed.

PERMIT	ORGANIZATION	ACTIVITY DATES
1910-000	IndreCsports Basketabl Ind&amp;Lib	Various Saturdays Nov-March
1910-001	IndreCsports Basketabl Ind&amp;Lib	Various M-F Nov-March
1910-002	IndreCsports Basketabl Ind&amp;Lib	Jan 15,/2020
Pending	Colonial Little League Baseball Clinic	10/7/19 ; 1/11 &;25 and 2/6/2020

*(Please note that in some instances requests have been submitted and the space has been “reserved” however the formal application cannot be approved until a current COI has been received.)*

A-7 Approval of Fundraisers – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves in accordance with Policy #5830 the following district wide fund raising events at GMRS D as attached: ATTACHMENT A-7

A-8 Approval of Tuition Contract Agreement, Special Education (2019-20 SY) -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approves the Special Education Tuition Contract Agreement with ESC of Morris County for the ESY program, summer of 2019. 1 student (#403522) at tuition rate of \$4,000.

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A-9 Approval to approve annual submission of M-1 and CMP – BE IT RESOLVED: that the Board of Education approve the annual submission of the M-1 and the Comprehensive Maintenance Plan (CMP) for the school year 2019-2020 to the Warren County Office of Education.

ATTACHMENT A-9

A-10 Approval of Aid in Lieu – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$1,000.00 per student that are attending the following private schools during the 2019-2020 school year.

American Christian School	2
Blair Academy	2
Gill St. Bernard's School	2
Immaculate Conception School	1
Morris Catholic High School	2
Pope John XXIII High School	13
Pope John Middle School	3
Rev. George Brown Memorial School	5
Veritas Christian Academy	1

that the Board of Education, upon the recommendation of the School Business Administrator, approve aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$1,000.00 per student that are attending the following charter school during the 2019-2020 school year.

Ridge and Valley Charter School	8
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that the Board of Education, upon the recommendation of the School Business Administrator, approve aid in lieu transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$1,000.00 per student that are attending the following choice schools during the 2019-2020 school year.

Green Hills School	1
Hackettstown Middle School	1
Lenape Valley Regional	2
Oxford Central School	1

A-11 Approval to approve security purchase – BE IT RESOLVED: that the Board of Education approve the contracts as follows:

Challenger Fence Inc	\$4,340.00	Fences Enclosure on Roof
Master Grinding & Security, LLC	\$3,936.00	Automatic Door Lock Mechanisms

ATTACHMENT A-11

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- A-12 Approval of Transportation Per Diem Contracts for 2019-20 School Year - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the following transportation contract, servicing two students attending the Alternative Program in Hackettstown between Great Meadows Regional School District and First Student, Inc. for the 2019-2020 School Year for a total cost of \$6,105 based on the following quotations:

Company	Rate
First Student	\$40 per diem
GST Transportation	\$115.57 per diem
K.R.A.F..	No Quote Submitted

**SECTION B**

- B-1 Acceptance of Retirement - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, accept the retirement upon the completion of the 2018-2019 school year attached by reference (ATTACHMENT)
- B-2 Approval of New Staff – BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2019-2020 school year, attached by reference.(ATTACHMENT)
- B-3 Approval of Advancement on the Salary Guide - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve advancement on the salary guide, effective September 1, 2018, attached by reference.
- B-4 Approval of Homebound Instruction Provider- BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve Christine Santoro as a homebound instruction provider not to exceed 40 hours at \$42/hour.
- B-5 Approval of Additional Co-Curricular Appointments - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve additional co-curricular appointments for the 2019-2020 school year, attached by reference.(ATTACHMENT)
- B-6 Approval of Summer 2020 ESY Program - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Chief School Administrator, approve an Extended School Year (ESY) Program on Mondays through Thursdays from 9:00 am – 1:00 pm; June 29, 2020 – July 30, 2020.
- B-7 Approval of Observation Hours- BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approves observation hours for the 2019-2020 school year, attached by reference.(ATTACHMENT)
- B-8 Approval of Bus Aide Hours- BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approves Edna Burton, as an AM/PM bus nurse, on an as needed basis at an hourly rate of \$42 for the 2019-2020 school year.

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- B-9 Approval of Additional Hours- BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve additional hours for Amanda Kinney, Part-time Floating Secretary, at a rate of \$12/hour if needed to substitute for any of our secretaries that are out during the 2019-2020 school year,
- B-10 Approval of Substitutes - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve substitutes for the 2019-2020 school year, attached by reference.

**Section C**

- C-1 Approval of Workshop Attendance - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2019-2020 school year, attached by reference. . (ATTACHMENT)
- C-2 Approval of 2019-2020 Field Trips - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approves field trips for the 2019-2020 school year, attached by reference. (ATTACHMENT)
- C-3 Approval of Revised Curriculum - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent and the Curriculum Committee, approves new curriculum for the 2019-2020 school year, attached by reference.(ATTACHMENT)
- C-4 Annual Approval of Nursing Services Plans - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve Nursing Services Plans from each of the four district schools for the 2019-2020 school year, attached by reference.(ATTACHMENT)
- C-5 Approval of 1<sup>st</sup> Reading of Alert 218 District Policies and Regulations - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following Alert 218 District Policies and Regulations in a 1<sup>st</sup> reading. . (ATTACHMENT)

P & R-1642	Earned Sick Leave Law (M) (New)	
3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)	
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)	
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)	
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)	
P 5517	School District Issued Student Identification Cards (Revised)	
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M)	(Revised)
P & R 7440	School District Security (M) (Revised)	
P & R 8600	Student Transportation (M) (Revised)	
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)	
R 8630	Emergency School Bus Procedures (M) (Revised)	
P 8670	Transportation of Special Needs Students (M) (Revised)	
P 9210	Parent Organizations (Revised)	
P 9400	Media Relations (Revised)	

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- C-6 Approval of 1<sup>st</sup> Reading of District Policies and Regulations - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 1<sup>st</sup> reading. . (ATTACHMENT)

P 7510	Use of School Facilities (Revised)
P 6620	Petty Cash (Revised)
P 8130	School Organization (Revised)
P 8550	Outstanding Food Service Charges (Revised)
R 2260	Affirmative Action Program For School & Classroom Practices Complaint Procedure (M) (New)
R 5750	Equal Educational Opportunity Complaint Procedure (M) (New)
R5751	Sexual Harassment of Students (M) (New)
R 1400	Job Descriptions (M) (New)
R 5410	Promotion & Retention (M) (New)
R 5513	Care of School Property (M) (New)
R 7420.2	Chemical Hygiene (M) (New)
R 5320	Immunization (M) (New)
R 5331	Management of Life-Threatening Allergies in Schools (M) (New)

**Other Business**

- Mrs. Cullen attended the I-STEAM stem program in Mt. Olive.

**Hackettstown Report**

Lori Prymak and Courtney Wenthen

- Update on the auditorium renovation.
- Strategic Plan report noting the last meeting is January 23<sup>rd</sup>.

**Independence Report** - No report at this time.

- Recognition of PTO support activities in recognition of Memorial Purple Heart.

**Liberty Report**

- Lakeside drive now open, the construction is complete.

**Public Comment**

Mr. Mai – Central School Principal

- Invite to festivities on October 25<sup>th</sup>
- Commemorate 100 years of Central School
- Aerial Photo.

**Executive Session**

Motion moved by Lori Prymak seconded by Courtney Wenthen.

To adjourn to executive session at 8:05 pm for discussion of personnel matters, discussion of which may or may not be made public upon return to public session This evening.

Motion carried by unanimous voice vote.

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**Return to Open Session**

Motion moved by Lori Prymak seconded by Doug Smith to return to public session at 8:35 pm.  
Motion carried by unanimous voice vote.

**Nurse Sub Rate**

Motion moved by Lori Prymak, seconded by Susan Cullen.  
To authorize an increase of the district daily substitute rate for nursing services from the current \$125.00 per day to \$300.00 per day.

Roll Call vote:

Susan Cullen-aye ; Joe Mailloux-aye; Ed O'Melia-aye; Douglas Smith-aye; William VonderHaar-aye;  
Courtney Wenthon-aye; Tim Koeller- aye;Prymak-aye and Begley aye

Motion carried by unanimous roll call vote.

**Adjournment**

Motion made by Lori Prymak, seconded by Joe Mailloux, to adjourn the meeting at 8:40 pm.  
Motion carried by unanimous voice vote.

Respectfully Submitted,

Mark Toscano, Esq  
Secretary Pro-tem

**DRAFT**